



Financial Plan & Enrollment Agreement 2023-2024

Napoli Culinary Academy of America
1401 Fulton Ave Sacramento, CA 95825

Course Title: _____ Total Credit Hours: _____ Program Length (in weeks): _____

Student Name: _____

Home Address: _____

Mailing Address: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Email: _____

Social Security # _____ - _____ - _____ Start Date: _____ Completion Date: _____


Period covered by enrollment agreement _____

Name of Person/Institution Responsible for all Payments: _____

***Please fill out this section if student is a minor**

Parent/Guardian Name: _____

Social Security Number: _____ - _____ - _____

	Culinary Arts Management	Line Cook	Catering/Banquet/Hotel Management
Hours	900	420	800
Weeks	36	17	32
Tuition*	\$2140	\$2140	\$2140
Registration Fee*	\$100	\$100	\$100
Starting Kit*	\$260	\$260	\$260
STRF*	0	0	0
TOTAL	\$2500	\$2500	\$2500

PAYMENT STRUCTURE

TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE: \$ _____

Scholarship: -\$ _____ Work Study: -\$ _____

ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$ _____

THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT: \$ _____

Monthly Payments: _____ Start Date of Payments: _____

*** NON-REFUNDABLE ITEMS**

I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me. I understand that "I" am responsible for the remaining balance and agree to pay as scheduled above. The enrollment agreement is legally binding when signed by the student and accepted by the institution.

Student Signature: _____ Date: _____

Signature of Person/Institution Responsible for Payments _____ Date: _____

School Official Signature: _____ Date: _____



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1401 Fulton Ave Sacramento, CA 95825

Phone: (916) 971-060 Fax: (916) 971-0602 www.napoliculinaryacademy.com

Signature Acknowledgment

By signing this "Financial Plan & Enrollment Agreement" NCAA agrees not to increase the credit hour tuition charge for the duration of the program of study provided that the following actions have been completed by the start date listed above. A payment plan is agreed upon. The student must start class on or before the starting date of this agreement, continuous enrollment must be maintained and completes his or her program of study without interruption. Exceptions to this policy may only be made for emergencies such as serious illness, school-controlled reasons, such as course availability, or major unforeseen changes in a student's living situation, if these occurrences necessitate a student attending less than full-time or not at all. Exceptions must be requested in writing at the time of the occurrence and be approved by **NCAA Director**.

INTL

Financial Information

Special U.S. and overseas trips are voluntary and are not included in regular tuition and fees. The Starting Kit consists of the basic equipment, texts, and materials required for beginning each program.

INTL

Instructional Equipment

Use of instructional equipment will be made available according to the program curriculum. Each student will be able to acquire an understanding of the fundamental principles of such equipment that he/she would encounter in an entry-level position in the field. Students must share such equipment. Accordingly, NCAA cannot guarantee students hands-on usage of such equipment beyond that called for in the curriculum. To complete the requirements of the program, each student may find it necessary to schedule use of the equipment outside normal classroom hours.

INTL

Graduation Requirements

To be qualified to graduate, an NCAA student must:

- Receive a passing grade or credit for all required course work - Earn the minimum required credit hours for the program.
- Achieve a minimum GP A of not less than 2.0
- Meet portfolio or other requirements, as outlined by the students diploma program
- Satisfy all financial obligations to NCAA. It is practice of NCAA to round to the nearest tenth percent GPA calculations for the purpose of determining academic progress and continued financial assistance eligibility.

INTL

Non-Discrimination

NCAA does not discriminate on the basis of race, color creed, religion national origin, ancestry, sex, age, sexual orientation, or disability on the Administration of any of its educational programs or activities, or with respect to admission or enrollment.

INTL

Termination

NCAA has the right to terminate this contract and/or dismiss the student if the student does not make satisfactory academic progress, fulfill financial obligations to NCAA, has excessive absenteeism, or exhibits unacceptable conduct as defined in NCAA catalog.

INTL

Curriculum

NCAA reserves the right to revise course contents, course titles, and the sequence of classes, subject to applicable regulatory approval.

INTL

Housing

N.C.A.A. does not provide any housing to its students. The services that we provide students include: instruction, lab, job placement assistance, use of on-site computer for school work, use of library facilities.

INTL

Tutoring

Tutoring is available by the instructor and needs to be scheduled with the instructor for a time that is convenient for the instructor as well as the student.

INTL

Assessment fees for Transfer of Credits

There are no fees for the transfer of credits.

INTL

Long Distance Education

N.C.A.A. does not offer long distance education.

INTL

Interest on Outstanding Balances

The student understands and agrees that he/she will be liable for interest charges that will be assessed on his/her account balance until the balance is paid in full. Interest will be charged at 25% per annum on the student's adjusted outstanding balance at the end of each month. The adjusted outstanding balance is defined as all charges incurred by the student for attendance at the school at the end of the prior month, including but not limited to tuition, fees, fines, damages, etc., less the total amount paid to the student's account at the end of the current month including financial assistance that the student has been awarded but has not been paid for the previous months provided that the student and/or the student's parent (s) have completed all of the requirements for the award. The student understands and agrees that his/her adjusted outstanding balance is different from his/her student payment plan and that the student's financial assistance award may be reduced or eliminated if the student does not complete all the requirements for financial assistance.

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Policies & Procedures

Each student is on a continuing credit hour enrollment basis and agrees to comply, with all published NCAA policies and procedures. NCAA reserves the right to add, delete, or modify its policies and procedures catalog.

INTL _____

Homework

In addition to regular attendance at scheduled classes, each student will be required to devote additional time each week outside the classroom to study and work on assigned projects. **INTL** _____

Class Sessions and Program Start Date

Classes (Lectures/Labs) are in session five (5) days a week, Monday through Friday. Students are scheduled by NCAA to meet total weekly hour requirements. The weekly hour requirement is scheduled to be completed in five (5) days during each week. Classes are assigned and announced to students in advance of each start date. Students join program of choice already in session at any time. There is no specific start date.

Class (Lectures/Labs) Session Hours 9:00 am to 2:00 pm

NCAA reserves the right to change a class session schedule from time to time, according to classroom and/or lab availability, and academic and student distribution circumstances in addition to other circumstances decided by the instructor. On occasion, instructional activities may occur at an off-campus location appropriate for the particular activity. Students must sign in and out every day in order to get credit for their hours. Credit will not be given if the student does not sign in and out.

INTL _____

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

(Ed. Code 94911 (h) and 94909 (a) (15)) The transferability of credits you earn at Napoli Culinary Academy is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the diploma you earn is also at the complete discretion of the institution to which you may seek to transfer. If the diploma that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Napoli Culinary Academy to determine if your diploma will transfer.

INTL _____

Employment Assistance

NCAA does not guarantee employment or any particular level of comprehension following graduation. NCAA does, however, offer assistance in finding employment for all graduates at no additional charge. Graduates who confine employment considerations within the metropolitan area served by NCAA may limit the particular employment opportunities available to them.

INTL _____

Student Acknowledgment

I have read a copy of the NCAA current catalog, the provisions of which I accept. I have read and understand all the provisions of this agreement and have I have been given a copy of it for my records (Parents must sign and initial if you are under the age of 18). Also, I have been provided with a tour of the NCAA. I understand that my enrollment and NCAA obligations under this Enrollment Agreement may be terminated by NCAA if I fail to comply with NCAA attendance, conduct, academic and/or financial requirements. I understand that NCAA also reserves the right to cancel my enrollment if NCAA determines (1) that I have demonstrated poor academic potential (as determined through entrance testing, evaluation of transcripts records or any other academic evaluation deemed appropriate for the program selected), and/or (2) that I do not meet all financial obligations related to enrollment and continuing enrollment. I understand that my financial obligations to NCAA must be paid up current before a diploma may be awarded and before transcripts will be issued. The **Financial Plan & Enrollment Agreement**, together with the catalog and other published NCAA policies, procedures, provisions of any attached rider(s) signed by me, student conduct codes, if any, shall constitute the entire agreement between the student and NCAA. I understand and agree that they supersede any prior or contemporaneous oral or written agreements or statements and may not be modified without the written agreement of **NCAA Director**.

INTL _____

Starting Kit and Other Equipment Provided

N.C.A.A will provide a starting kit (non-refundable) for all students: 2 Text Books, Chef Jacket with Embroidered Name (non-refundable). The Fee for the Kit is: \$260.00. Uniform and Starting Kit charge is non-refundable.

N.C.A.A provides the following with no additional charge as part of the tuition: State of the Art Kitchen with full equipment, Computer in classroom for students to share, Tutoring, Classroom, Restrooms, Dining Room, Italian Bar, Flat Screen Televisions, Bakery, Outdoor Patio and Reception.

INTL _____

Location of Instruction

Instruction will be held at:
Napoli Culinary Academy
1401 Fulton Ave. Suite B
Sacramento, CA 95825

INTL _____



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Injuries or Death

N.C.A.A will not be held responsible for any injuries or death caused by any reason occurring on the premises or at any function or event on-site and off-site held by N.C.A.A or promoted by N.C.A.A

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